A picture containing text

Description automatically generated`

**MOM – Design review, SRS queries & update**

Eltizam

Client Name

NeoSOFT is a SEI-CMMI Level-5 Global IT Consulting & Software Solutions Provider

**17th Aug,** 2023

|  |  |
| --- | --- |
| **Meeting Date, Time, and Attendee Details** | |
| **Date** | 25th Aug 2023 |
| **Venue** | MS Teams |
| **Time** | 03.30 PM – 04.00 PM IST |
| **Meeting Type** | Project status discussions, Design review |
| **Internal Attendees** | * YallaReddy * Nikhita |
| **Client Attendees** | * Karuna Pawar |
| **MOM Prepared By** | * YallaReddy |

|  |  |
| --- | --- |
| **Details of Meeting** | |
| **Sr. No.** | **Description** |
| 1 | Showed all Dashboard and other role wise pages to Karuna. |
| 2 | Discussed approval things pending from Vinod to start next phases on project. |
| 3 | Karuna told that, we will try to get Vinod’s feedback changes for design but this yet to be done. |
| 4 | As per Karuna, we both are in sync on requirement & latest design changes except Calculations part, Reports & Currency master related things needs to finalized. |
| 5 | Figma URL  <https://www.figma.com/file/XWYl9trSHWtPdOCUUsqbYj/EltizamWebAdminApp?type=design&node-id=100-26750&mode=design> |
| 6 | Super Admin - Figma Protocol URL <https://www.figma.com/proto/XWYl9trSHWtPdOCUUsqbYj/ColliersWebAdminApp?page-id=100%3A26750&type=design&node-id=188-3750&viewport=1427%2C-875%2C0.23&t=mQOsCXjQdl6SPxbw-1&scaling=scale-down-width&starting-point-node-id=188%3A3750&mode=design> |
| 7 | Requestor - Figma Protocol URL <https://www.figma.com/proto/XWYl9trSHWtPdOCUUsqbYj/ColliersWebAdminApp?page-id=590%3A15981&type=design&node-id=939-85811&viewport=3273%2C-1193%2C0.46&t=gg0IOC4fRDaadAX8-1&scaling=contain&starting-point-node-id=645%3A39637> |
| 8 | Valuer - Figma Protocol URL <https://www.figma.com/proto/XWYl9trSHWtPdOCUUsqbYj/ColliersWebAdminApp?page-id=918%3A21571&type=design&node-id=918-63744&viewport=1458%2C314%2C0.2&t=IznqtEJ3bFjznZrM-1&scaling=scale-down-width&starting-point-node-id=918%3A21573> |
| 9 | Approver - Figma Protocol URL <https://www.figma.com/proto/XWYl9trSHWtPdOCUUsqbYj/ColliersWebAdminApp?page-id=746%3A19728&type=design&node-id=1126-40230&viewport=1260%2C-1835%2C0.15&t=m6N9hQaEJiJloeDG-1&scaling=scale-down-width&starting-point-node-id=1194%3A36064> |
|  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Actionable** | | | | | |
| **Sr. No.** | **Action Item** | **Assigned to** | **Assigned Date** | **Expected Completion Date** | **Status** |
| 1 | Feedback on submitted design pages from Eltizam team. | Karuna & Team | 8/17/2023 | 8/29/2023 | Pending |
| 2 | We need to finalize all calculation related things & open items by next week without miss. Or else, designer will be idle. | Karuna & Team | 8/17/2023 | 8/29/2023 | Pending |
| 3 | Freeze the requirements on all open items to make sure things goes well. | Karuna & Team | 8/17/2023 | 8/29/2023 | Pending |